

1 IN THE UNITED STATES DISTRICT COURT
2 FOR THE NORTHERN DISTRICT OF CALIFORNIA
3

4 ARLENE HILL

NO. CV 07-04590 HRL

5 Plaintiff,
v.6 **CLERK'S NOTICE RE: FAILURE
TO FILE ELECTRONICALLY
AND/OR REGISTER AS AN E-
FILER**7 COUNTY OF SANTA CRUZ
Defendant.
8 _____/9 On September 5, 2007, counsel for Plaintiff filed a Complaint manually, on paper. This case has been
10 designated for electronic filing, pursuant to Local Rule 5-4 and General Order 45.12 The above mentioned paper document has been filed and docketed. However, General Order 45
13 provides at Section III that cases assigned to judges who participate in the e-filing program "shall be
14 presumptively designated" as e-filing cases. Therefore, counsel for Plaintiff should submit the
15 Complaint, in PDF format within 10 days, as an attachment in an **e-mail** message directed to the judges
16 chamber's "PDF" email box listed at <http://ecf.cand.uscourts.gov>. (Click on the **Judges** button and
17 follow the procedure listed there). Do **not** e-file a document which has been previously filed on paper,
18 as is the case with the above mentioned filing. All subsequent papers should be e-filed.20 Further, General Order 45 provides at Section IV (A) that "Each attorney of record is obligated to
21 become an ECF User and be assigned a user ID and password for access to the system upon designation
22 of the action as being subject to ECF." Counsel in this case who have not yet registered as ECF Users
23 must do so immediately. Forms and instructions for registering can be found on the Court's Web site
24 at ecf.cand.uscourts.gov.

25 Dated: September 18, 2007

26 Betty Walton
Deputy Clerk
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